



## City of Tigard

# Tigard Public Library Board – Minutes

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**MEETING DATE/TIME:** Wednesday, February 10, 2016 7 p.m.

**MEETING LOCATION:** 13500 SW Hall Blvd., Conference Room, Second Floor

### 1. CALL TO ORDER:

Chair Scott Hancock called to order the February 10, 2016 Tigard Library Board at 7:01 p.m.

### 2. ROLL CALL

Present at the meeting were: Scott Hancock, Katie Harris, Linda Monahan, Michelle Taylor; Alternate Roarke Van Brunt, Library Director Margaret Barnes and Senior Library Assistant Jaime Hutchison. Cole Weber, Jan Thenell, Alternate Becky Gauthier and Executive Assistant Alison Grimes were excused.

### 3. APPROVE MINUTES

The board read through and moved to approve the minutes for the November and January meetings.

Motion – Harris

Second - Taylor

Hancock – Aye   Harris – Aye   Monahan – Aye   Taylor - Aye  
Thenell – Excused   Weber - Excused

### 4. AGENDA ADDITIONS AND DELETIONS

Member of Community Development would like to attend the March board meeting.

### 5. CALL TO THE PUBLIC

Stephanie Milbrodt, Cataloging Librarian, was the staff guest this evening. She was a cataloger for Reed College and Pacific University before coming here. She's been with Tigard Library 8 months. Milbrodt is a member of the Creativity committee for the Library Strategic Plan. She recently undertook a project to reclassify folktales by places/people, so that they would be grouped together and easier for the public to find. Milbrodt is also working with linked data. Linked data helps internet browsers recognize our programs as “events” and push them towards the top of the results on the web.

### 6. JOINT MEETING WITH BEAVERTON LIBRARY BOARD

Barnes spoke with Beaverton Library Director, Abigail Elder, and that May 11<sup>th</sup> would work well for them. The board would like to hear about the library's strategic plan process. The meeting would be held at

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Tigard. Hancock asked the board to think about any other topics and come prepared to discuss this at the next meeting.

## **7. JOINT MEETING WITH CITY COUNCIL**

Barnes said that the City Council workshop meetings are usually the third Tuesday of the month, either April 19 or May 17. Barnes reviewed the history of the joint meetings for new board members and what has been presented in past meetings. The board discussed the type of presentation they would like to give and will come to the next meeting prepared to discuss ideas in more detail. The board was primarily focused around funding for the Library.

## **8. LIBRARY OPERATIONS**

Barnes passed out January's statistics. The annual Patron Survey is ongoing through Saturday. Barnes highlighted the Ukrainian Egg decorating and the Super Bowl programs. The coffee bar vendor is waiting for some equipment to arrive before they can open. Van Brunt asked about the increases in circulation now that the library is open Thursdays. Barnes said it's too early to tell. Barnes will bring this statistic to the next meeting. Barnes said a status quo budget has been turned in. The Library has a number of vacancies at the moment that are in the process of being filled.

## **9. OTHER BUSINESS**

Susan Schloss, Senior Planner from Community Development would like to come to the March 9 meeting to brief the board on planning in the Tigard Triangle. Community Development would like to have a board member to serve on the CAC. The Board agreed that this visit will take place instead of the visit with staff next month.

## **10. LIBRARY TRENDS**

Barnes discussed Hillsboro Library's Book-o-mat.

## **11. ADJOURN**

There being no further business, the meeting was adjourned at 8:30 p.m. The next meeting of the Tigard Library Board is scheduled for Wednesday, March 9, 2016 at 7 p.m. in the second floor Conference Room, 13500 SW Hall Blvd., Tigard.